

# **Vibe Commercial Easy Refinance Checklist**

# **Primary Borrower**

Date

## Your Reference

### **Application Details**

Loan Application with privacy consent form (fully completed, signed & dated)

Broker notes of the application

Servicing Calculator - Must be positive

Valuation (attached/ordered)

Other

## **Property Documentation**

Three months rental statements

Twelve months mortgage statements

Signed lease agreement

Title search - Required if property is unencumbered

Rates notice - Required if a property noted on the application is flagged for use as security.

## **Income Document Requirements**

#### Individual

Two most recent consecutive payslips

**OR** 

Employment letter AND

Three months bank statements showing salary credits

#### Self-employed | Sole Traders & Partnerships - Please provide one of the following:

Personal bank statements showing 6 month salary/dividend credits

OR

Latest personal tax returns AND

Latest company tax returns

OR

Latest business or personal tax assessment notice confirming tax return status

## Companies - Please provide one of the following:

Latest company bank statements/financials showing turnover/trading history

OR

Latest company/business tax returns

OR

Latest tax assessment notice confirming tax return status

#### Trusts - Please provide one of the following:

Latest trust statements/financials showing turnover/trading history

OR

Latest company/business tax returns

OR

Latest tax assessment notice confirming tax return status